

# Admissions Policy

2023 - 2024



## Admissions Policy

The school runs an induction programme for Year 2 children currently attending Woodfield Infant School.

Unless a child is chronologically one year behind in the Infant School children will be admitted to Y3 at the beginning of the academic year (September 1st) following their seventh birthday without reference to ability or aptitude.

This policy and criteria should be read in conjunction with the Guide for Parents and Carers which is available from the County Council's website and from The Co-ordinated Admissions Team. If you have not received a letter, by the end of the preceding October, you should contact The Co-ordinated Admissions Team, Shire Hall, Gloucester, GL1 2TP and arrange for one to be sent to you.

Should applications exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit.

1. Children in Care/Previously Looked After Children A 'looked after child' (1 and 2) or a child who was previously looked after but immediately after being looked after became subject to an adoption (3 ) child arrangements order (residency order) or special guardianship order ( 4) including those who appear to the admission authority to have been in state care outside of England and ceased to be in state care as a result of being adopted(5).
  1. A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. In Gloucestershire, such children are referred to as Children in Care.
  2. This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children's Act 2002 (see section 46 adoption orders).
  3. Under the provisions of s.12 of the Children and Families Act 2014.
  4. See Section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

5. A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society. Children wishing to join older brothers/sisters/half brothers or sisters/adopted brothers or sisters/step brothers or sisters/or the child of the parent's/carer's partner, who are living in the same family unit at the same address when the younger child is admitted and who are already attending the junior school.
2. Children who have attended Cam Woodfield Infant School at any time prior to the age of seven.
3. Children with the strongest geographical claim, measured in a straight line from the ordnance survey point of the child's home address (including flats) to the ordnance survey point of the school, using the Local Authority's computerised measuring system, with those living closer to the school receiving higher priority. In the event of a tie involving two or more children when applying the strongest geographical claim based on a straight-line distance where there are not enough places available to offer all children a place at the school, a process of random allocation will be followed by the Governing Board.

The school is required to admit a child with an EHCP (Education Health Care Plan) that names the school, even if the school is full.

The school's indicative number is 60. If the school is oversubscribed, a waiting list will be held for (at least) the first two terms (i.e. until the December holiday). The waiting list will be prioritised according to the school's oversubscription criteria.

The school has signed to the In-Year Fair Access Protocols held by the Local Authority. Should a vulnerable child within these protocols require a place at the school, they will take precedent over any child on the waiting list.

In year applications are all those made outside the normal round of admissions for children of compulsory school age i.e. those applications made during the academic year for a school place in Reception through to Year 6. The Local Authority will no longer be responsible for offering places to children on behalf of all schools/academies, but the Local Authority does maintain the statutory duty of being aware of all pupils and vacancies within schools/academies within Gloucestershire. To apply for a place at Cam Woodfield Junior School, parents should therefore contact the school in the first instance.

The school does not provide its own transport. Stagecoach (01453 755563) operate the 60 bus service to the school which runs from Dursley Bus Station to Cam and Dursley Railway Station.

Should parents wish to appeal they should contact the school who will organise an independent appeal panel to consider their request. Should parents wish to appeal against an admissions decision, the admissions appeal procedure is available for inspection in the school.

Ratified by Governors.