



# CAM WOODFIELD JUNIOR SCHOOL

HEADTEACHER Mrs Louise Bennett

## ACCESS POLICY

2025 - 2029

# Cam Woodfield Junior School

## Access Policy – 2025 - 2029

Cam Woodfield Junior School's Access Plan has been produced in collaboration with the school community and will advise other school planning documents. The Access Plan will be reviewed annually in respect of progress and outcomes, and provide a projected plan for the four years' period ahead of the next review date or sooner subject to changes in relevant legislative policy with regards to access.

The Access Plan is structured to complement and support the school's Equality Objectives, and will similarly be published on the school website.

Cam Woodfield Junior School is committed to providing an environment that enables full access to curriculum that is inclusive to all pupils, staff, parents and visitors regardless of their education, physical, sensory, social, spiritual, emotional and cultural needs. We are committed to taking positive action in keeping with the Equality Act 2010 as regards disability and the need to develop a culture of inclusion, support and awareness within the school.

Cam Woodfield Junior School's Access Plan shows how access is to be improved for disabled pupils, staff and visitors to the school within a given timeframe and, as far as is reasonable, in anticipating the need to make adjustments to accommodate individual needs where practicable. The Access Plan contains:

- Measures to increase access to the curriculum for pupils with a disability, expanding the curriculum as necessary to ensure that pupils with a disability are as equally prepared for life as are the able-bodied pupils; (If a school fails to do this they are in breach of duties under the Equalities Act 2010); this covers teaching and learning and the wider curriculum of the school such as participation in after-school clubs, leisure and cultural activities or school visits - it also covers the provision of specialist or auxiliary aids and equipment, which may assist these pupils in accessing the curriculum within a reasonable timeframe;
- Measures to improve access to the physical environment of the school, adding specialist facilities as necessary - this covers improvements to the physical environment of the school and physical aids to access education within a reasonable timeframe;
- Measures to improve the delivery of written information to pupils, staff, parents and visitors with disabilities; examples might include handouts, timetables, textbooks and information about the school and school events; the information should be made available in various preferred formats within a reasonable timeframe.

The Access Plan relates to the key aspects of physical environment, curriculum and written information.

Whole school training addresses the need for continued awareness for staff and governors on equality issues in keeping with the Equality Act 2010.

The Access Plan should be read in conjunction with the following school policies, strategies and documents:

- Curriculum Policies
- Equality Objectives
- Health & Safety Policy (including off-site safety)
- Special Educational Needs Policy
- Behaviour Policy
- School Improvement Plan

The Access Plan for physical Access relates to the Access Audit of the School, which was originally undertaken by the Local Authority and subsequently updated by the school and remains the responsibility of the governing body. It may not be feasible to undertake all of the works during the life of this Access Plan and therefore some items will roll forward into subsequent plans. An Access audit will be completed by the school prior to the end of each period covering this plan in order to inform the development of a new Access Plan for the ongoing period.

Equality Impact Assessments will be undertaken as and when school policies are reviewed. The terms of reference for all governors' committees will include the need to consider Equality and Diversity issues as required by the Equality Act 2010.

The School's complaints procedure covers the Access Plan.

The Access Plan will be published on the school website.

The Access Plan will be monitored through the Local Governing Body meetings.

The school will work in partnership with any necessary agencies when developing and implementing the Access Plan.

The Access Plan may be monitored by Ofsted during Inspection processes in relation to Schedule 10 of the Equality Act 2010.

## Cam Woodfield Junior School Access Plan - 2025 to 2029

OBJECTIVE: Improve Curriculum Access				
TARGETS	STRATEGY	OUTCOME	TIMEFRAME	ACHIEVEMENT / IMPACT
To develop a CPD programme to ensure staff are knowledgeable in terms of the needs of pupils with disabilities and strategies to support them	Staff training requirements identified (Performance Management) Guest speakers, school nurse, link professionals, inset	All teachers fully meet the requirements of disabled children's needs with regards to accessing the curriculum Monitored by Principal and SENDCo	Continuous	Increased access to an appropriate curriculum for all pupils. <b>Staff CPD to date:</b> Epilepsy training in Sept 2024 – all staff fully trained and rota in place of the child's medical bag so there is immediate access throughout the school day. Mobile phone also purchased solely for child so that staff can contact parents straightaway.
All out-of-school activities are planned to ensure the participation of the whole range of pupils	Review all out-of-school provision to ensure compliance with legislation	All out-of-school activities will be conducted in an inclusive environment and if outside providers are used they will comply with all current and future legislative requirements Monitored by Principal	Continuous	Increase in access to all school activities such as trips out, residential visits, extended school's activities and sporting events for all pupils.
To ensure classrooms are optimally organised to promote the participation and independence of all pupils	Review and implement a preferred layout of furniture and equipment to support the learning process in individual class bases	Lessons start on time without the need to make adjustments to accommodate the needs of individual pupils Monitored by Principal & SENDCo	Continuous	
Training for Governors in terms of Raising Awareness of Disability Issues	Provide training for governors	Whole school community aware of issues relating to Access Monitored by Co-Chair of Governors	Continuous	Society will benefit by a more inclusive school and social environment.
To deploy Teaching Assistants effectively to support pupils' participation	Review needs of pupils within each class and staff accordingly Ensure staff skills are matched	Pupils needs are appropriately met through effective deployment of skilled support staff	Continuous	All pupils are supported to achieve their full potential.

	to pupil needs	Monitored by Principal and SENDCo		
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### Cam Woodfield Junior School Access Plan - 2025 to 2029

<b>OBJECTIVE: Improve Physical Access</b>				
<b>TARGET</b>	<b>ITEM TO IMPROVE PHYSICAL ACCESS</b>	<b>ACTIVITY</b>	<b>TIMEFRAME / IMPACT</b>	<b>Cost (est.) £</b>
Improve access and exits thresholds across the school, ensuring that pupils / visitors using wheelchairs or equipment to assist them to walk, can do so independently at these points in the school.	Installation of fixed or temporary ramps or flat systems in front of thresholds, so there are no gaps for wheelchair wheels or other walking aids to get stuck and prevent entering or exiting the school safely.	Install ramps that are either fixed or temporary to support pupils/ visitors to enter the school with ease.	Summer 2025	Cost tbc depending on solutions for different access and exit thresholds.
Hearing Loop installed for all stakeholders and visitors to access information regarding the school.	To install a hearing loop in the school office.	Hearing Loop installed to enable both pupils, staff and visitors access to information regarding the school.	Summer 2026	£300+

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<b>OBJECTIVE: Improve the delivery of written information</b>				
<b>TARGET</b>	<b>STRATEGY</b>	<b>OUTCOME</b>	<b>TIME FRAME</b>	<b>ACHIEVEMENT</b>
Make available school prospectus, school newsletters and other information for parents/carers in alternative formats.	The school will make itself aware of the needs of its pupils and families and endeavor to convert information available into alternative formats.	Pupils and parents are able to access relevant information circulated from the school.	On going	Delivery of information to pupils and parents/carers Improved.
Survey parents/carers as to the quality of communication to seek their opinions as to	Send out survey to parents/carers Regarding the quality of	School is more aware of the opinions of parents/carers and acts	Ongoing	Parental opinion is surveyed and action taken.

how to improve.	communication.	on this.		
The school uses electronic / or apps to update and report to parents.	Electronic reporting methods are explored.  Use of apps to communicate updates to parents are also explored.	Parents are updated using apps that enable them to see their child's school report and other information about their child's schooling.	Summer 2026	The school is able to move forward with electronic reporting to parents ad apps used to update them on their child's progress at school.