



CWJS (Cam Woodfield Junior School) Day to Day Operations from September 2020 **(Version 13.08.20)**

Dear Parents / Carers,

This is an updated version of the letter circulated to you on 17.7.20. There are no further updates from the Government to date (13.08.20). However, we have highlighted additional information in yellow that we feel needs to be included since the previous version. Please note that this is the latest version and all previous versions should be disregarded.

**If the Government announces additional updates from 14.8.20 – 1.09.20 then further communication will be circulated to you by the website.**

**Suspected Coronavirus Symptoms – what to do:**

***If you, your child or someone in your family 'bubble' has symptoms of COVID -19 then NHS guidance states that you must 'Get a test as soon as possible. Stay at home and do not have visitors until you get your test results- only leave your home to have the test. Anyone you live with, and anyone in your support bubble, must stay at home until you get the results.'***

**How long to self-isolate?**

***'If you have symptoms or have tested positive for coronavirus, you'll usually need to self- isolate for at least 10 days.'***

Further information on self –isolation can be found on the NHS website link below:

<https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-and-treatment/when-to-self-isolate-and-what-to-do/>

**Please keep the school well informed of any coronavirus symptoms or positive COVID – 19 tests results.** A list of symptoms can also be found on the NHS website link above.

**COVID-19 Symptoms during school:**

If a child shows symptoms of COVID -19 whilst at school, then a member of staff will sit with the child (2m distancing) in the Access Room, away from the rest of the class bubble. Parents will be contacted immediately to collect their child from school. The rest of the children's parents within that bubble will be notified of a suspected case and informed of any further action they need to take. This may result in all children and staff within that class bubble having to self-isolate as stated by Government and NHS guidance.

**All children are expected to attend school from Thursday 3<sup>rd</sup> September 2020.**

**Starting back in September 2020.** All year groups will have a staggered start, break times and finish times over the course of the Autumn Term 1 and until further notice from the Government. The following measures below have taken onboard the recent Government guidance published on 2<sup>nd</sup> July. The following is subject to change with reference to future Government updates over the course of the summer holiday period. Revised versions will be uploaded onto the school website as and when required. **The school's full risk assessment is available on the website.**

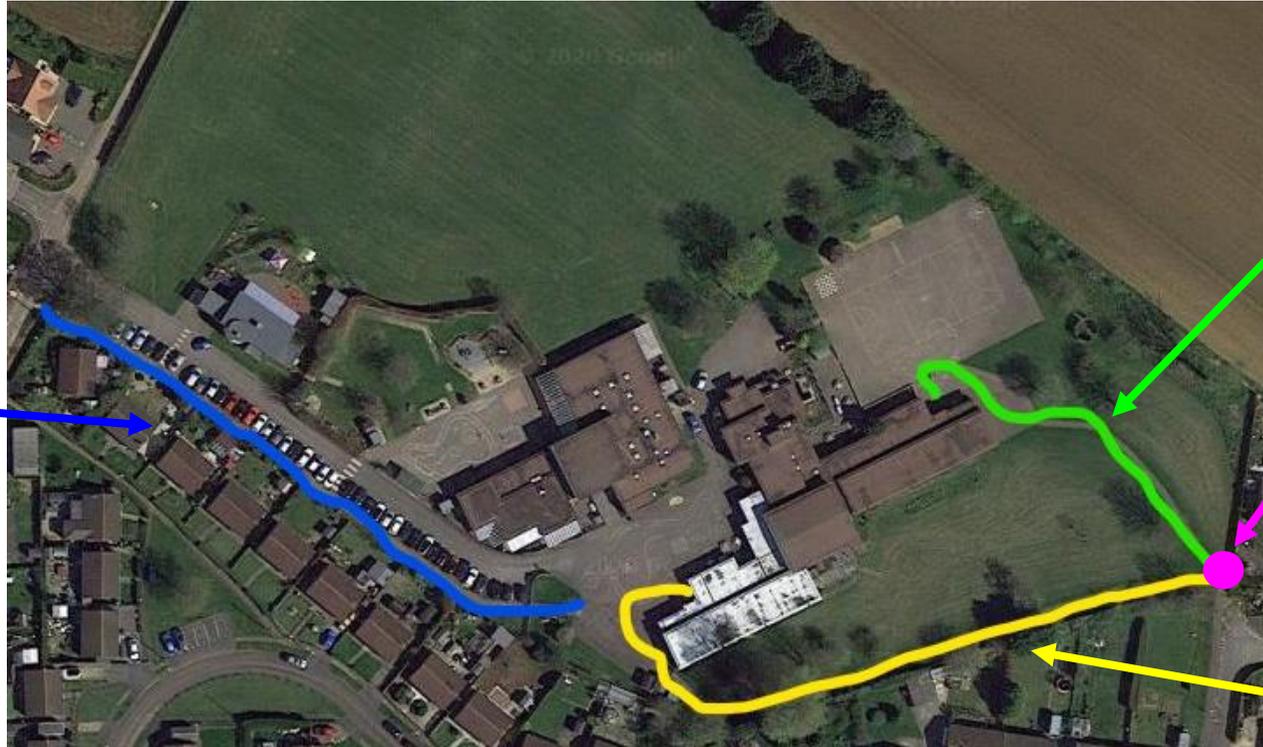
Your child will enter the school site by the back school gate. We ask that all parents leave their child/ children at the gate. This action forms part of the school's risk assessment to address social distancing measures. Teachers will be waiting to collect their pupils from the back gate and then they will walk their class into school. Please make sure your child / children arrive promptly.

The school is still operating a one way system on the site and at the end of the school day. Teachers will walk their class up to the main blue gates for parents to collect their child / children. Please note: if you are collecting children from the infant school, we understand that you will also be using the pathway or may be delayed in collecting your child from the Juniors. Staff will not release children until they see the child's parent / carer or the parent/ carer has written to the school authorising that their child can walk home without an adult.



Please see the site map below for further details on the one way system around the school and how it will operate:

All classes will exit the school site by this pathway. Teachers will walk their class up to the front blue pedestrian gates.



Y5 & Y6 Classes will walk into the school with their class teacher using this pathway.

Parents leave their child / children at the back gate. Children walk onto the school site and meet their class teacher.

Y3 & Y4 Classes will walk into the school with their class teacher using this pathway.



Children who will be attending The Nest provision, after school, will be dropped off by their class teacher at the end of the school day.

Please refer to the table below for start and end of school times for different year groups.

Year Group	Start of school	End of school day
Y3 Juniper & Cherry Classes	8:35am	3pm
Y4 Elm & Willow Classes	8:55am	3:20pm
Y5 Oak & Cedar Classes	8:45am	3:10pm
Y6 Redwood & Maple Classes	9:05am	3:30pm

Please make sure that your child / children arrive at school promptly.

Each class will be classed as a 'Bubble' and children will stay in their bubbles throughout the school day. This includes break, lunch times and during lessons. There will be no whole school assemblies and 'Celebration' assembly will be held by video conferencing into classrooms.

Children will enter the school building with their class teacher. Once they enter the building, they will be expected to sanitise their hands before entering the classroom ( sanitiser will be available in the school for children to use).

Children will not be able to use the cloakrooms to store their belongings. Children will be asked to store their belongings underneath their table/ chair. PE kits need to be brought in on the day of their PE lesson/s and then taken home for washing. PE lessons for each class will be published on the school website and also in the class learning overviews, which will be circulated to parents in the first week back in September.

There will be hot lunches available daily and menus will be uploaded onto the school website as soon as they have been received from Aspens, the new catering company.

All children will need to bring into school a 'named' drinks bottle. Please make sure that their drinks bottle only contains water. Children will be able to fill up their drinks bottle during the school day. These bottles will need to go home daily and returned to school the following day.

There will be no after school clubs until Government guidance enables children to mix between bubbles.

Children will be able to wear facial masks if required. However, they will need a small plastic bag in school in case they wish to remove the mask at any time during the day.



Parents will not be permitted to come onto the school site unless they have an appointment or need to collect an unwell child. Parents wanting to speak to the school office will need to by telephone **01453 542706** or email their query to: [admin@camwoodfield-jun.gloucs.sch.uk](mailto:admin@camwoodfield-jun.gloucs.sch.uk)

If children need prescribed medication during the school day, then please contact the school office on Tuesday 1<sup>st</sup> or Wednesday 2<sup>nd</sup> September in order to arrange an appointment to drop it into the the school office on Thursday 3<sup>rd</sup> September. Please request to speak to either Mrs Ash or Mrs Wainwright regarding this matter. Telephone number: 01453 542706

Children are expected to wear school uniform from September. However, the school will make allowances where parents have struggled to receive orders from School Trends or unable to afford new uniform. If you are struggling to afford new uniform then please contact the school office on Tuesday 1<sup>st</sup> or Wednesday 2<sup>nd</sup> September on 01453 542706.

Please remember the information contained in this letter is subject to change. All updates regarding this information will be published on the school website. This is version 13.08.20.

Once the school is back in September and fully operational, there will be updates regarding any changes to the risk assessment and day to day processes.

We wish all our families a restful and safe summer break. We look forward to welcoming you back in the autumn term.